

## Let's Grow Together! Infant & Childhood Partnerships CLG

### Summary of External Privacy Notice

Under the General Data Protection Regulation (GDPR) of May 2018, Let's Grow Together is a data controller. A data controller decides the reasons for and the ways that personal data is processed. We are committed to protecting and respecting your privacy.

**We collect personal information about you and your family so that we can provide services to you.**

We collect this information from you directly and/or from partner organisations that we work with. This information includes but is not limited to: your name; contact details; demographic information (such as education, employment, housing, and ethnicity information); your child(ren)'s names and dates of birth; medical, health, and/or behavioural information about your child(ren); notes from our programmes you attended; feedback you provide; photographs with your consent; and CCTV footage.

**We follow the legal grounds described in GDPR Articles 6 & 9 to store, use, and process your information.** These are: where we have received your explicit consent as per our consent forms; to fulfil or comply with a contractual or legal obligation; and to protect your or another person's vital interests. Reasons we may use your information include but are not limited to: contacting you; finding out if you are eligible for our programmes; registering you for our service and programmes; providing programmes and services to you/your family; for quality assessment and/or evaluation of our service and programmes; to respond to complaints or other queries; for research that is approved through our Research Application Process; and for national ABC Programme data analysis.

**We do not sell your personal information to third parties. We only share your personal information with third parties with your consent for specific reasons.** These reasons include but are not limited to: to work with another service provider to provide services to you/your family; to register your child(ren) for Dolly Parton's Imagination Library; to assist with Child Protection by cooperating with agencies such as Tusla or the Gardaí; to report non-identifiable information to our funders; for analysis with the national ABC Programme; for research; and to cooperate with regulatory authorities/our funders.

Except for registration information for Dolly Parton's Imagination Library, an international programme, **we do not transfer your personal information outside of Europe.** We store your personal information for only as long as needed for the reason it was collected. **You can view our Data Retention Schedule in our full External Privacy Notice to see the length of time each type of information is stored for.**

**You have certain rights around your personal information,** as described in GDPR. You may contact our Data Protection Officer to exercise any of your rights. These rights include the: Right of Access; Right to Rectification; Right to Erasure; Right to Restriction; Right to Object; Right to Withdraw Consent; Right to Portability; Right to Complain to the Supervisory Authority; and Right to be Informed.

**Our full External Privacy Notice is available** on our website, or you can ask us for a paper copy. If you have any questions or would like more information, please feel free to contact our Data Protection Officer Jessie Shea. You can call/text/WhatsApp on 086 031 6109 or email at [jessie@letsgrowtogether.ie](mailto:jessie@letsgrowtogether.ie). You can also get more information from the Data Protection Commission, the Irish supervisory authority, at [www.dataprotection.ie](http://www.dataprotection.ie).